

# CONSTITUTION

## CAL-STATE, LONG BEACH CHAPTER OF THE ASSOCIATED GENERAL CONTRACTORS OF AMERICA

### Article I - Identification

Section 1. The name of this organization is the Cal-State University Long Beach Student Chapter of The Associated General Contractors of America hereinafter referred to as the "Chapter"; said Chapter being an affiliate chapter of the Associated General Contractors of America, hereinafter referred to as the "AGC", California State University Long Beach hereinafter shall be referred to as the "University".

### Article II - Governing Authority

The Chapter is governed and operated in accordance with the provisions of the AGC by-laws, and requirements for the conduct of Chapters of the AGC as adopted from time to time and the instructions of the

Section 2. These by-laws are intended to be in harmony with the by-laws of the AS and the policies of the University.

### Article III - Objectives and Policy

Section 1. The purpose of the Chapter is to provide a means of communication between the Chapter, the University and the

The objectives of the Chapter are: to become familiar with the construction field, and to explore the interrelations in the construction field.

Section 3. In support of Section 2, this Chapter will be sponsored by the AGC of California.

The funds or influence of the Chapter may be used only in support of this purpose.

### Article IV - Membership

Section 1. Active membership is open to any student enrolled in the University who is a member of the associated students.

Section 2. Active members must pay established dues to retain membership privileges.

Section 3. The provision of the Chapter by-laws for suspension and expulsion of members shall govern.

~~Section 4. There may be no membership discrimination on the basis of race, religion, creed, national origin, or social status.~~

Section 5. There shall be no attempt by this Chapter or any of its members to conspire to commit any act that injures, degrades, disgraces, or tends to injure, degrade, or disgrace any fellow student or person.

Article V - Board of Directors

~~The management and direction of the Chapter will be delegated exclusively to its Board of Directors.~~

Section 2. The Board shall consist of not less than five members: President, First Vice President, Second Vice President, Secretary, and Treasurer. The advisor and representatives of the general membership of the Chapter will be ex officio members of the Board.

~~Section 3. All members of the Board are responsible for acting on Chapter business.~~

~~Section 4. The Board shall schedule monthly business meetings. Special meetings shall be held upon the call of the President, or three members of the Board.~~

~~Section 5. The Board shall meet in an office of the Chapter. The Board shall by resolution elect its members and may remove or replace any member by appointment for the duration of the unexpired term.~~

Article VI - Meetings of Members

~~Section 1. The semester meetings of the Chapter will be held during the months of the finances of the Chapter.~~

Section 2. Regular meetings shall be held monthly, except when otherwise decreed by the Board of Directors. Not less than four regular meetings shall be held during each regular (Fall and Spring) semester.

Section 3. Special meetings may be called whenever the majority of the Chapter Directors deem it necessary, or upon written request by not less than one-tenth of the Chapter membership. The business at special meetings shall be limited to that for which the meeting was called.

~~Section 4. Copies of the minutes of regular and special meetings shall be mailed to the advisor or the sponsor of the Chapter.~~

Article VII

Section 1. The Constitution may be amended by two-thirds vote of the student present at a regular meeting or a special meeting.

~~Section 2. Proposed amendments to the Chapter shall be submitted to the AGC and then publicized in the regular Chapter bulletin issued prior to the regular meeting or by letter issued at least two weeks prior to the special meeting.~~

BY-LAWS

By-Law I - Kinds of Membership

Section 1. Active Student Membership - - for details refer to Article IV of the Constitution.

Section 2. Other Membership - - There is no membership other than active members.

By-Law II - Fiscal Administration and Dues

Section 1. The fiscal year shall be from July 1 to June 30.

Section 2. The annual Chapter dues, payable in advance of October 30 of each year shall be voted upon yearly by Chapter members.

Section 3. Applicants accepted for membership between January 1 and June 30 shall pay one-half the annual dues to cover the remainder of the fiscal year.

Section 4. Chapter dues shall be paid through the Treasurer.

Section 5. All financial procedures of the Chapter shall be conducted in accordance with AS accounting procedures.

By-Law III - Power and Duties of Board Members

agreements and formal instruments.

Section 2. The First and Second Vice-Presidents shall serve as Chairman of the meetings, in that order, upon the absence of the President.

Section 3. The Secretary shall send notices at least five days in advance of all meetings of the Board and of the Chapter and shall keep accurate minutes thereof. He shall handle all correspondence; shall keep a roster of members

and shall submit a report of his office at the semester meetings.

Section 4. The Treasurer shall collect and receipt for monies and securities of the Board; shall keep accurate books of account and shall submit a report of his office at the semester meetings.

By-Law IV - Committees

Section 1. The Board shall select all standing and special committees, designate their duties and may authorize compensation for justifiable expenses.

By-Law V - Nomination and Election of Board of Directors

Section 1. The Board shall be elected to those offices as established by Article V of the Constitution.

Section 2. The term of office of all officers shall be for one semester and they shall secure this office no later than the semester following their election (Section 1).

Section 3. The President or Vice-President(s) shall not hold the same office for more than two consecutive terms.

Section 4. The nominating committee shall be appointed by the Board not later than one month before the election. The committee shall be composed of members of the Board. All nominations shall be taken from the floor at an open meeting. The Nominating Committee shall prepare the ballot which shall include the names of the nominees and shall submit a copy thereof, together with a notice of the time and place of the meeting at which the ballots will be counted, to each member of the Chapter.

Section 5. The ballots shall be counted at the meeting by the following:

Section 6. Not later than May 10, the Chapter Secretary shall notify the Region with their addresses.

Section 7. The nominating committee shall consist of all officers at the time of nomination and throughout their time in office.

Section 8. Candidates shall receive at least a simple majority of a quorum to attain office.

By-Law VI - Parliamentary Authority

Section 1. These by-laws together with the applicable provisions of the by-laws of the National Student Relays shall govern the business of the Chapter.

By-Law VII - Quorum

Section 1. One-third of the Active student membership shall constitute a quorum.

By-Law VIII - Audit

Section 1. The Board shall appoint a committee to audit the books and transactions of the Treasurer at the close of each regular semester. The report shall be read at the next scheduled meeting of the members of the Chapter.

By-Law IX - Faculty Advisor

Section 1. The faculty of this university.

1. A Member may be expelled or suspended as the Board shall determine the Charter by affirmative vote of two-thirds of the members of the Board; the charges shall be stated in writing, together with a copy of the charges shall have been sent to said Member at least sixty days before the meeting may appear before the Board. A Member so accused may appear before the Board or to the next regular meeting of the Chapter. A two-thirds majority decision of the members of the Chapter present at such Board or Membership meeting shall be final.

#### By-Law XI - Amendments

Section 1. Amendments may be made by the Chapter at a regular meeting or a special meeting.

Section 2. Proposed amendments to the Chapter By-Laws shall be first approved by the AGC and then publicized in the regular Chapter bulletin issued prior to the regular meeting or by letter issued at least two weeks prior to the special meeting.